



Setting up Your SoCast Account

Nov 21, 2014



**A SoCast employee will create your personal account.
Once created you will be sent an email from SoCast
with your login credentials**

This email will come from: no-reply@socastsrcm.com

View: All ▾

no-reply@socastsrcm.com

Your SoCast login credentials

In the email from SoCast you will be informed that an account has been created for you by a SoCast employee.

It will ask you to click [‘here’](#) to complete your account setup.

Hi Kat Harlton,

A new account has been created for you in SoCast by Kat Harlton. Please click [here](#) to complete your account set up.

For future logins, please go to <http://admin.socastsrc.com/login> and log in with your email Harltonempire@hotmail.com .

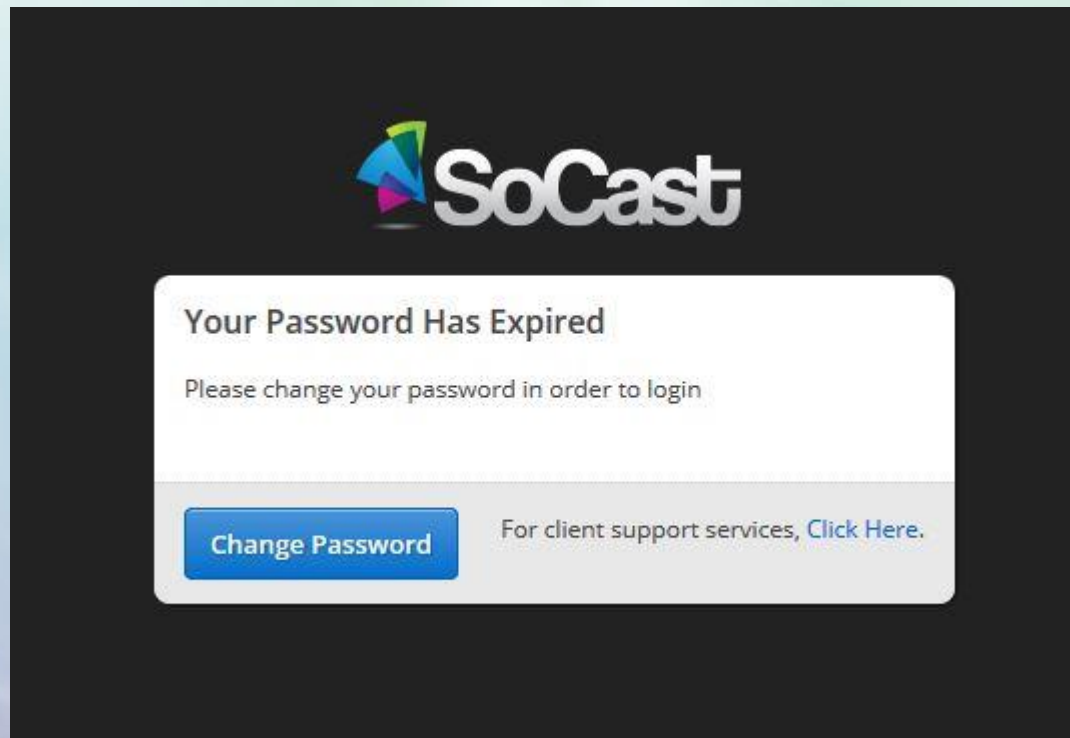
Thanks,

The SoCast Team

You will then be directed to a SoCast page. Here you will be informed that your temporary password has expired

SoCast will ask you to change your password in order to login

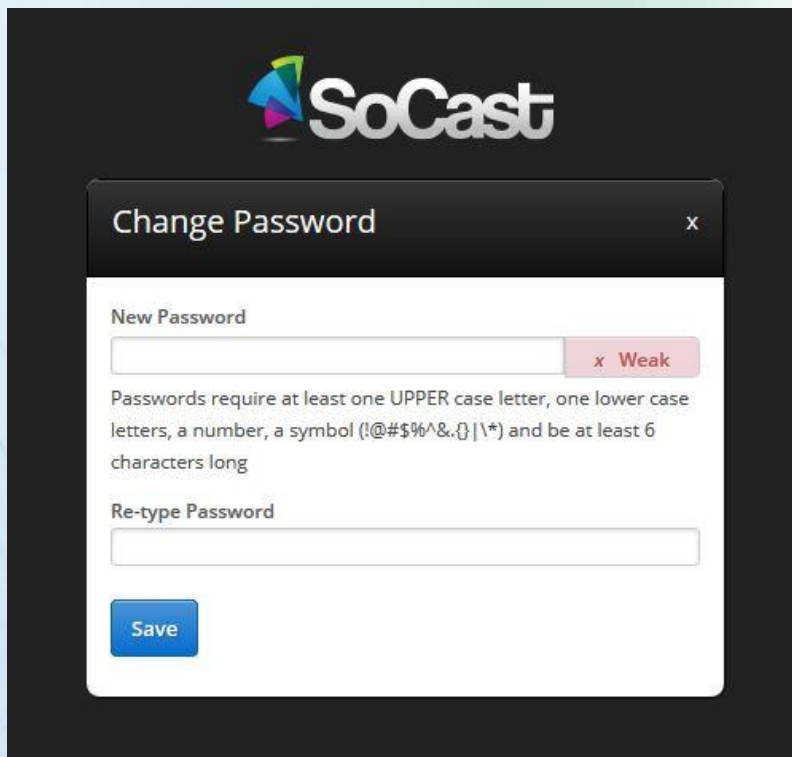
Click the **'Change Password' button**



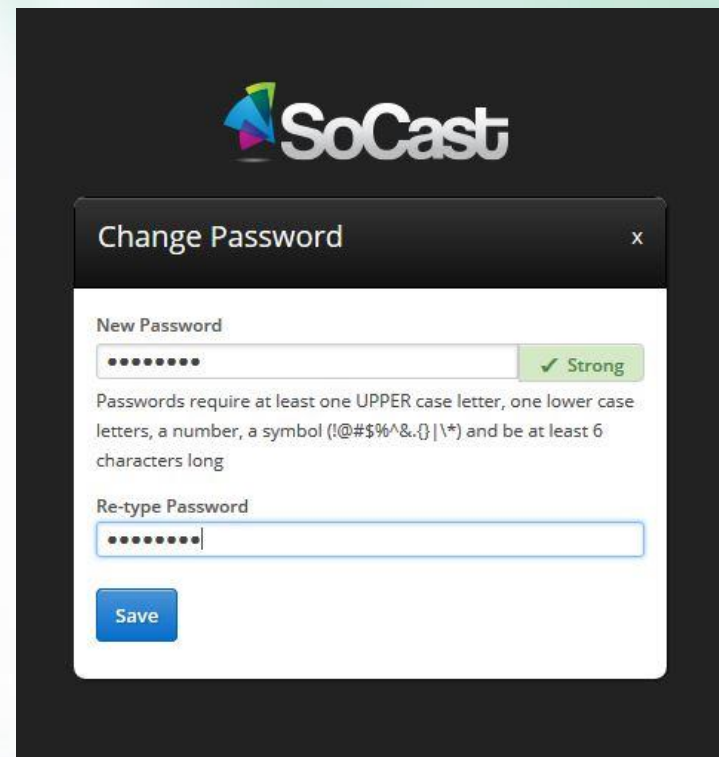
You will be asked to enter a new password, and then re-enter that password.

Passwords require at least 1 upper case letter, one lower case letter, a number, a symbol and be at least 6 characters long.

Click the 'save' button



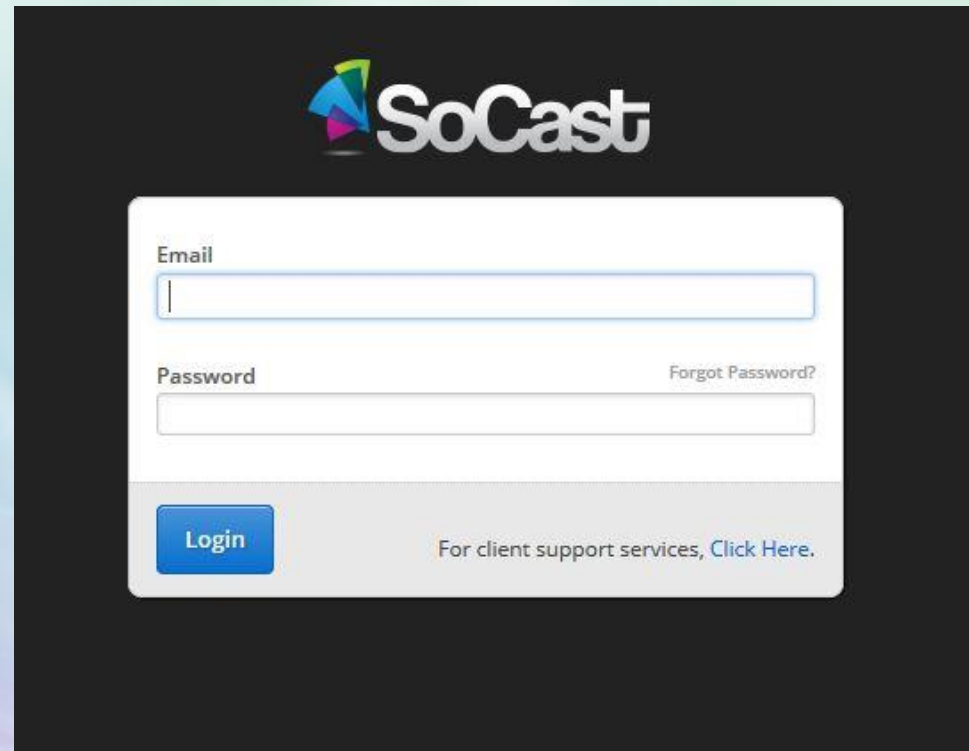
The image shows a 'SoCast' logo at the top. Below it is a 'Change Password' dialog box with a close button (x). The dialog contains two input fields: 'New Password' and 'Re-type Password'. The 'New Password' field is currently empty and has a red 'x Weak' label to its right. Below the input fields is a text instruction: 'Passwords require at least one UPPER case letter, one lower case letters, a number, a symbol (!@#\$\$%^&.{}|*) and be at least 6 characters long'. At the bottom left of the dialog is a blue 'Save' button.



The image shows a 'SoCast' logo at the top. Below it is a 'Change Password' dialog box with a close button (x). The dialog contains two input fields: 'New Password' and 'Re-type Password'. The 'New Password' field contains seven dots and has a green checkmark and 'Strong' label to its right. The 'Re-type Password' field contains seven dots. Below the input fields is a text instruction: 'Passwords require at least one UPPER case letter, one lower case letters, a number, a symbol (!@#\$\$%^&.{}|*) and be at least 6 characters long'. At the bottom left of the dialog is a blue 'Save' button.

Once your new password has been successfully saved, you'll be re-directed to the SoCast Login page.

Enter your email address (the one the email was sent too) and the password you just created



The image shows a login form for SoCast. At the top is the SoCast logo, which consists of a colorful geometric shape followed by the text "SoCast". Below the logo is a white rectangular form with a light gray border. Inside the form, there are two input fields: "Email" and "Password". The "Email" field is a simple text box. The "Password" field is a text box with a small "Forgot Password?" link to its right. Below the input fields is a blue "Login" button. At the bottom right of the form, there is a link that says "For client support services, [Click Here.](#)".


Once logged in you'll be taken to the SoCast homepage screen.

Click the **'continue'** button

Welcome to SoCast

Please follow these simple steps to get started. If you require assistance at any time, click [Help](#).

[Introduction](#) > [Terms of Service](#) > [Personal Settings](#) > [Done](#)



Welcome
Let's get started!

[Continue »](#)

Next, read the 'Terms of Service' agreement and check of the box beside 'Yes, I agree with the Terms of Service.'

Welcome to SoCast

Please follow these simple steps to get started. If you require assistance at any time, click [Help](#).

Introduction > **Terms of Service** > Personal Settings > Done

This Agreement regarding Terms of Service (the "Agreement") is entered into by Supernova Interactive, Inc. o/a SoCastSRM ("SoCast") and the client identified in the Licensing Agreement which is governed hereby (the "Client" or "You"). SoCast and Client agree as follows:

Acceptance



Yes, I agree with the Terms of Service.

You will then be directed to your personal settings screen. Here you can add/edit your personal information and add your social networks. You can add your Facebook (one account), Instagram (multiple accounts) and Twitter (multiple accounts)

Settings

Missing Required Fields
Please complete the following: [Personal Settings \(Personal\)](#)

Personal Settings

 <p>Personal</p> <p>Manage your personal account settings, e.g. change your email address or reset your password</p> <p>✘ Missing required fields</p>	 <p>Social</p> <p>Manage personal social engagement settings, e.g. post with Facebook or Twitter</p> <p>✔ Required fields complete</p>
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If you have any questions or require assistance, please contact the support desk at support@socastarm.com